



# Canton City Health Department

## Division of Nursing

420 North Market Avenue • Canton, Ohio, 44702-1544  
(330) 489-3322 • Fax: (330) 489-3335

James M. Adams, R.S., M.P.H.  
Health Commissioner

Eng Seng Chong, M.D.  
Medical Director

Diane Thompson, R.N.  
Director of Nursing

**Date:** October 14, 2011  
**To:** Prospective HIV Prevention Grantees  
**From:** James M. Adams, RS, MPH  
**Subject:** HIV Prevention Program Funding Announcement

The Canton City Health Department announces the availability of funding for HIV Prevention Projects. The HIV Prevention funding is for a 1-year project period. The grant year will be January 1, 2012, through December 31, 2012, pending funding availability and satisfactory performance. These funds are received from the Centers for Disease Control and Prevention (CDC) and the State of Ohio and are coordinated by the Ohio Department of Health (ODH).

This year, the State restructured HIV prevention counties and regionalized the funding dollars. In prior years, HIV prevention funding has covered Stark and Carroll Counties; however, for fiscal year (FY) 2012, the counties covered by region four include Carroll, Columbiana, Harrison, Jefferson, Mahoning, Stark and Tuscarawas Counties. Approximately \$270,000 has been appropriated for region four; however, because of program requirements mandated by the State, \$143,600 is available for agencies interested in applying for funding. This program is authorized under the Cooperative Agreement between the US Centers of Disease Control and Prevention and the ODH HIV/STD Prevention Program.

Grants can be made to public entities and to nonprofit entities concerned with Human Immunodeficiency Virus (HIV), and Acquired Immune Deficiency Syndrome (AIDS) (see attached program requirements). Each award is expected to average \$10,000 to \$25,000. Awards will be based upon the application review process which will be coordinated by the local health department in conjunction with the regional advisory group. An estimated five grants will be awarded.

Funds may not be used for inpatient services; to make cash payments to intended recipients of services; to purchase office equipment and furniture; to purchase or improve property; to support construction cost or renovation costs; or as matching funds for the receipt of other federal grants.

Any questions regarding the grant application process can be directed to Pamela Gibbs at 330-489-3322.

**An original and five (5) hard copies of the completed application must be received no later than 4:00 pm on November 23, 2011.** Applications **received after** the date and time will not be accepted. If desired, the application may be hand delivered from 8:00 A.M. to 4:00 P.M. on the due date. **Faxed applications will not be accepted.**

**Mail or deliver the application to:**

**ATTN.: PAMELA GIBBS  
CANTON CITY HEALTH DEPARTMENT  
420 MARKET AVENUE NORTH**

CANTON OH 44702-1544

Application should be sent by return receipt. By doing so, you will have an official copy indicating the application was received. Each application submitted will be screened to assure completeness and consistency with the application content requirements. The Health Department will not be responsible for late mail or other delivery problems.

This is a competitive grant process. All applications will be reviewed by a review team to be assembled by the Regional Advisory Group (RAG) in partnership with the Local Health Department (LHD). The review team will perform an in-depth evaluation of each application and score the application. Those applications that make the initial cut will be presented to the RAG group for approval.

Letters will be sent out to applicants approximately December 30, 2011, informing them of their final funding results.

The Freedom of Information Act and the associated Public Information Regulations (45 CRF Part 5) of the Ohio Department of Health and Human Services requires the release of certain information regarding grants requested by any member of the public. The intended use of this information will not be a criterion for release. Grant applications and grant related reports are generally available for inspection and copying except that information considered being an unwarranted invasion of privacy will not be disclosed. For specific guidance on the availability of information, refer to 45 CRF Part 5.

All grant decisions are final. Once the review process is complete, an applicant may request review information by a written request to Pamela Gibbs.

**In order to maintain an effective review process, termination of the grant/contract and suspension from the next RFP process will automatically occur if any applicant, their employees, board members, their spouses, and any person negotiating or has an arrangement concerning prospective employment contacts any of the reviewers.**

Sincerely,

A handwritten signature in blue ink that reads "James Adams". The signature is written in a cursive style.

James Adams, R.S., M.P.H.  
Health Commissioner